

Town of Campbell, NY
Town Board Meeting

Minutes

Monday, February 9, 2026 at 6:00 pm

Guests

1. Pledge / Call to Order / Roll Call

Minutes:

Supervisor Maynard opened the meeting at 6:00 PM with the Pledge of Allegiance the Clerk took roll call- All present

2. Prior Minutes

Minutes:

A motion to adopt the Draft Minutes from January 12, 2026 was made by Michael Austin and seconded by Kyle Peterson and was adopted by vote.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

3. Reports

a. HWY Report

Minutes:

The Highway Department assisted the Water Department with a water main break on Wendell Circle. Tony Harris had the CAT Dozer appraised. The Highway Superintendent would like to sell T-3 on Auctions International. Tony Harris thanked Michael Austin for the salt donation. He also thanked Wendy Oman for securing the Tractor Supply and Harbor Freight credit cards. A motion by Michael Austin seconded by Les Smith to make a \$50,000 down payment on the 2025 International truck in 2026 to bring the five year financing to 5.54% on the remaining \$63,213.40 was adopted by roll call vote

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

b. Bookkeeper Report

Minutes:

Reports from the Town Clerk and the Court Clerk were submitted for the month of January 2026. The signed Supervisor report for the month of January 2026 was submitted to the Town Clerk.

Real Property Tax Revenue - All received and fully funded General \$228,762.00 Highway \$402,378.00 Lighting \$ 11,500.00 Fire #1 CB \$223,268.00 Voucher #49 2-9-2026 Fire #2 ECB \$139,267.00 Voucher #50 2-9-2026 W1 Relevy \$ 29,733.56 W2 Relevy \$ 2,933.98 W3 Relevy \$ 8,570.84 W4 Relevy \$ 13,217.64 Thank you to our town residents and to our Tax Collector, Jacqui, for being able to be fully fund for 2026 budget in real property tax revenue.

General Revenues 4th Qtr 2025 Sales Tax Revenue \$129,120.19 4th Qtr Casella Host Fees Revenue \$ 41,024.67

Project Status- Water Extension Municipal Solutions has started our paperwork for long term funding which will be \$62,580.00 annual bond payment until 2055. This is right on target from the initial anticipated bond in 2016 of \$66,000.00. A huge thank you to Kaityln and Mary at Municipal Solutions who have always worked for the town to make sure all was fiscally sound. The end of this project is final insight.

Project Status- New Highway Barn I have paid all January invoices for the new highway project by moving money from our Money Market Fund.

Water Districts Budget Modification Attached please find the original and an amended budget modification for the water districts. Jacqui, as the water districts budget administrator and myself, as your bookkeeper have compiled an amended budget modification. The January 12th modification was not fiscally sound to apply all of the changes to water district #1 & #4. As your bookkeeper I did not agree to this original modification in its entirety. This amended budget mod. will allow for the cost to be divided up into each district because the Water Operator in Charge is working for all districts and this one year project that is proposed is going to be done for all districts within the year 2026. Jacqui has figured out the distribution of the expenses by EDU's in each of the districts. A motion to accept the Bookkeeper Report with budget modifications was made by Glenn Vogel and Seconded by Michael Austin was adopted by Roll call Vote (Details of budget modification under Item 4 (a)).

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

c. Water Report

d. Zoning Officer Report

Minutes:

There were (0) Zoning permits during this period. (0) ytd. One potential for this month. Wrote Zoning Compliance Letters 9168 Victory Highway replacement garage zoning review. Permitted per zoning law. Watson Homestead plans to demolish dilapidated cabins. Also reviewed existing sign renovations. No zoning permits are required. 5012 CR 17 McNutt Run Road - Zoning Compliance Letter for use of the property for Air B & B rental of the single-family home. Permitted per the zoning law. 5278 Wolf Run Road - Zoning Compliance Letter for the proposed 15ft by 18ft addition. Permitted per zoning law.

4120 Meads Creek Road - New proposed rear yard fencing. Zoning Compliance Letter. Fencing is permitted; a zoning permit is required to build a fence. 8945 SR 515 - Zoning Compliance Letter- Build new detached 4 bay 40 ft by 60 ft pole barn style garage; convert existing detached 24ft by 42 ft pole barn garage to a family apartment. Permitted per the zoning law. Drafted letters for January Planning Board and Zoning Board of Appeals mtgs. There was no January Planning Board Meeting Prepared January Zoning Board of Appeals Meeting review package. Site Plan Work Reviewed revised preliminary submission for Electric Vehicle Charging Station @ Dandy mini mart. Sent a

response about the revised preliminary submission review. One of the requirements of the initial zoning review was to ADD a new section of sidewalk on the eastern end of the property from the east driveway cut to the eastern property line, to meet the existing sidewalk currently in place east of the subject property. This sidewalk is regularly used by the public. The addition of the ground mounted transformer (for the charging station) in the grass area, would further congest walking access. The addition of the sidewalk will improve public safety in this area. The submitter agreed to this addition. Subdivision Work Subdivision application for Frog Hollow – Hakes C&D. Subdivision package was formally withdrawn via letter. This subdivision is exempt per the Town of Campbell subdivision law- and is being retained solely for a buffer area. On 2/3/26 West Firm Law requested a letter stating that no subdivision application was needed. I sent a letter. Subdivision maps (though exempt from an application) are required by Steuben Real Property and will be stamped by Planning Board at their next meeting. Zoning Follow Up Work No on-site follow up work this month. Forwarded McIntyre Court complaint to Steuben County - Codes.

e. Dog Control

Minutes:
Jan. 14th Call from 4962 Taft Rd Painted Post NY Unidentified & at large terrier mix female dog Transported to shelter Jan.16th Call from State Police, address 4233 Meads Creek Rd, 7:41 AM Brown/white female pitbull HBC DOA, transported dog back to kennel Within one hour, owner came and picked up dog Justin Mattison 4357 Meads Creek Rd 607 361 3010 Jan.24th Call from Linda Fraley 607 542 7589 4023 Meads Creek Rd Reported neighbors dogs were barking, did not know what house or address Investigated area, left door tag note with DCO information on suspected house No other calls since Feb 2 8703 County Rt 4, Campbell NY called and made complaint on 8706 for dogs being loose. Went and talked to owner at 8706 and told her to keep dogs contained, owner expressed anger towards other neighbor. 1/14/26 Took in female terrier mix approx. 10 years old. Severely matted and dirty Housed for 5 days, pursuing any possible owners. None found Day 5 shaved dog, had vet examination, gave rabies shot Found new owner to adopt dog, she then paid \$100 for vet fees, \$50 adoption fee and got dog licensed # 0000790 Town of Hornby

f. Assessors Report

Minutes:
The past month has been busy processing exemptions and I will continue to do so through March 1st, taxable status date as well as continuing to process monthly transfers, escrows, field review & other misc. administrative duties. I will sending out 2nd requests on February 17th for any renewal applications that I have not received as of this date. January 28th I attended our monthly assessor's association meeting. I have been working the past week reviewing the PDC# (Pre-Decisional Collaboration) to establish our equalization rate for the 2026 tax roll.

g. Supervisor Report

Minutes:

Supervisor Maynard reached out to Steuben County for a report from the Code Enforcement department, there are no reports from the County. They will give a report to the Assessor only, every 6 months.

h. Town Clerk Report

4. Old Business

a. Budget Modification for Water update

Minutes:

A motion by Glenn Vogel and seconded by Michael Austin, to approve a budget modification to increase Thomas Austin's salary from \$7,676.00 to \$10,132.00 in water district 1 and an increase in water district 2 from \$1,216.00 to \$1,602.00, in water district 3 an increase from \$7,132.00 to \$9,415.00, and from \$6,684.00 to \$8,823.00 in water district 4, (total increase in wages of \$11,292.00) plus a stipend for one year of \$4,028.00 for special project to Thomas Austin,. A stipend of \$5,000.00 to Jacqui Kohman for Special Projects in Water District 1. An increase to John Kemp's wages and hours from \$3,130.00 to \$5,190.00 in water district 1 and for John Kemp an increase in wages and hours in water district 4 from \$3,130.00 to \$5,190.00 , with a final increase in water district 1 of \$16,676.00, an increase of \$386.00 in water district 2, water district 3 will increase \$2,283.00 and an increase of \$7,329.00 in water district 4. Hours for Jacqui Kohman and John Kemp will be paid by time card. Was adopted by roll call vote.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

b. Highway Building Update

Minutes:

A motion by Michael Austin seconded by Kyle Peterson to run the Notice for Bid for the Electrical and Finish Plumbing for the new Highway shop for two weeks, bid to be opened on March 17, 2026, in the Shopper was adopted by vote

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

5. New Business

a. BAR Appointment

Minutes:

A motion to reappoint Fran Schosger to the Board of Assessment Review for the term of 10/01/2025-09/30/2030 was made by Les Smith and seconded by Kyle Peterson and adopted by vote

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

b. Planning Board Alternate Appointment

Minutes:

A motion to appoint Jordon Dibble as the alternate to the Planning Board for 2026 was made by Les Smith and seconded by Michael Austin and was adopted by vote.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

c. Stipend Town Clerk

Minutes:

With the change in the time of the Board Meetings from 10 am during office hours to 6pm after hours, the Board discussed giving the Clerk a \$50.00 per meeting stipend as she would be required to be at the office after hours. A motion to give Michelle Seeley a \$50.00 per meeting stipend as secretary to the Board to be paid retroactively back to January 2026, from the Town Board account A1010.4 was made by Kyle Peterson and seconded by Glenn Vogel and was adopted by roll call vote.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

6. Public Comment

a. Fire Department

Minutes:

Jeff Beers of the Campbell Fire District asked the Board to intervene with the issues at the Fire district between the commissioners and the Fire Department. Linda Baird stated that the issues were internal and were being dealt with.

b. Lacrosse

Minutes:

Tony Creaton discussed using the E. Campbell Park for Lacrosse practice. They are willing to provide trash service and will coordinate with the Rugby team.

7. Voucher Audit

Minutes:

A-General 39-72 & 74-81 \$106,935.86 DA- Highway 17-30 \$ 47,361.24 H1- Capital Projects Barn 47-48 &73 &79 \$254,334.99 SL- Street Lighting 82 \$ 1157.91 SW1- Water District 1 6-9 \$ 783.90 SW2- Water District 2 \$ SW-3 Water District 3 4 \$ 140.00 SW-4 7-11 \$ 1,155.96 FD1- Fire District 1 49 \$ 223,268.00 FD2- Fire District 2 50 \$ 139,267.00 TA- Trust and Agency 6-8 \$ 753.37 TOTAL \$ 775,158.23

8. Adjournment

Minutes:

A motion by Michael Austin seconded by Les Smith to adjourn the meeting at 7:10 Pm was adopted by vote

