

Town of Campbell, NY  
**Town Board Meeting**

Minutes

Tuesday, December 9, 2025 at 6:00 pm

**Guests**

**1. Pledge / Call to Order / Roll Call**

**Minutes:**

Supervisor Horton opened the regular meeting at 6:00 PM with the Pledge of Allegiance. The Clerk then took Roll call. All present. Supervisor Horton took a moment to thank Tom Austin for his dedication, hard work, and years of service to the town. He will be retiring at the end of the month.

**2. Prior Minutes**

**Minutes:**

A motion to adopt the minutes from November 10, 2025 by Michael Austin and seconded by Glenn Vogel was adopted by vote.

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

**3. Reports**

**a. HWY Report**

**Minutes:**

The new truck should be delivered in the last week of December 2025. Agricultural Concrete Plus (ACP) the winner of the bid for the concrete, has poured the footers on the front half of the new Shop and have the forms up. Corning Natural Gas (CNG) has been at the site twice and they are unable to place the cap at this time, it may be delayed until spring.

**b. Water Report**

**Minutes:**

There is a transfer pump down and parts are on order. The new well house needed a thermocouple on the furnace. The issue has been resolved. Thomas Austin is retiring on December 31, 2025 from his position as Water Operator in Charge of Water Districts 1-2-3&4. A motion to accept the resignation was made by Michael Austin and seconded by Glenn Vogel to accept the resignation was adopted by vote

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

**c. Bookkeeper Report**

**Minutes:**

Reports from the Town Clerk and the Court Clerk were submitted for the month

of November 2025. The signed Supervisor report for November 2025 was submitted to the Town Clerk. General Revenues – November 2025 \$73,973.60 Auction International – Sale of 95 acres, \$93,700.00 (Town Share \$73,973.60 & \$19,726.40 sent to Steuben County V#361 as per land agreement of 40 acres)

General Revenues – December 2025 \$138,649.25 Mortgage Tax received 12/04/2025 Additional Due to/Due from set up for \$50,000.00 to DA to cover December payrolls and vouchers. CHIPS reimbursement is scheduled to be received December 15th at which point I will transfer back the money due to the general fund (\$300,000.00).

Transfers Needed Credit acct # Reason Amount \$ Debit acct # Description  
A3510.4 DOG CONTROL 50.00 A1010.4 Town Board Contractual A5132.4 GARAGE 490.60 A1920.4 Municipal dues A7110.4 PARK 509.40 A1920.4 Municipal dues DA5130.4 SNOW CONTR 3319.12 DA5142.4 Machinery Contr V#57 error DA5142.4 MACHINERY 1052.59 DA5142.1 Personnel SW4-8310.12 PERSONNEL 5.29 SW4-8310.4 Contractual SW4-8310.12 PERSONNEL 303.13 SW4-8320.4 Cont. Water Plant

Requesting that permissions be granted to the Town Supervisor and one additional TB member to sign off on any additional transfers and/or vouchers needed to close out December 2025. The additional voucher run #13 will be run on December 22nd and mailed December 23, 2025. Full disclosure of New Highway Building Funding For the record, because of new Town Board members in 2026, below is what has been decided, voted and approved for the \$1,000,000.00 commitment by the present and past town boards for the New Highway Building.

\$245,000.00 In MM allocated for Highway barn -INS PAYOFF \$117,000.00 In MM sale of 15 acres on 415 \$213,907.29 In MM 9-3-25 highway barn reserve A230 (past TB savings) \$30,378.38 MM INTEREST 2025 JAN - NOV \$73,973.60 In MM 95 ACRES WOLF RUN RD \$112,500.00 In MM SOLAR 7.5 mw @ \$15,000 per .00 FUTURE - INTEREST DEC \$792,759.27 As of November 30, 2025, AVAILABLE IN MM \$207,240.73 FUTURE 2025 FUND BALANCE and/or MM FUNDS \$1,000,000.00 Goal for highway barn down payment  
Project Status' 1. Park – Final closing will be submitted by 12-12-25 2. Water Extension Project – Kaitlyn at Municipal Solutions has begun the closing out of the project.

A motion to accept the Bookkeepers report with transfers and the final voucher run on December 22, 2025 was made by Glenn Vogel and seconded by Michael Austin and adopted by Roll call Vote 5-0

A motion to accept the Budget Notes for the 2026 budget was made by John Tschantre and seconded by Glenn Vogel and adopted by Roll call vote 5-0

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

**d. Zoning Officer Report**

**Minutes:**

The was (0) Zoning permit this period. (31) ytd

Reviewed zoning questions with interested parties.

- McIntyre Court
- Unaddressed property between 8498 SR 415 and 8510 SR 415.
- 8854 CR 4 Abe Thomas – Against the Grain Paint Body and Sales
- 8565 CR 333 Generator Installation.  
Drafted letters for November Planning Board and Zoning Board of Appeals mtgs.
  - No December Planning Board Meeting
  - No December Zoning Board of Appeals Meeting.
- Site Plan Work - Reviewed preliminary submission for Electric Vehicle Charging Station – Dandy
- Subdivision Work
- Reviewed preliminary application for Frog Hollow – Hakes C&D.  
Zoning Follow Up Work
- Solar farm fencing requirements follow up.

**e. Dog Control**

**Minutes:**

On 11/20/25 I received a complaint from Mr. Ryan Wright about a dangerous dog complaint. I called him back at 11 :38 a.m. and after speaking with him I realized that he was talking about a complaint that I had received and dealt with on 8/15/25 where Mr. Wright was bitten by a dog while he was attacking the dog owner, Mr. David Graham. I believe Mr. Wright was incarcerated during this time and I explained to him that there was nothing T could do as the dog was protecting its owner while he was being attacked on his own property. Additionally I informed him that a dangerous dog complaint has to be held in a five day period but there was no grounds for such proceeding, sheriff's dept. was also involved.

**f. Assessors Report**

**Minutes:**

The following report will bring you up-to-date on the activities of the Assessor's Office. All exemption renewals have been sent out for the 2026 Assessment Roll. I have been processing transfers for my monthly sales transmission to the state, escrows, & other misc. administrative duties. The deadline for town & county taxes is fast approaching. I am working on processing all current work received to date. I attended a monthly assessors meeting on November 19th.

**g. Supervisor Report**

**h. Town Clerk Report**

**Minutes:**

The Clerk thanked Jeffrey Horton, John Tschantre, and Thomas Austin for their service to the town.

#### 4. Old Business

##### a. Bid Opening

**Minutes:**

The Supervisor will open the bids for the Town of Campbell AJH Project #25-107 at 9:00 Am on December 29, 2025. A motion to hold a special meeting at 6:00 pm to Award the Public Works Building Town of Campbell AJH Project #25-107 on December 29, 2025 was made by Michael Austin and seconded by Glenn Vogel was adopted by vote

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

#### 5. Public Comment

#### 6. Executive Session Legal

**Minutes:**

A motion to go into executive session at 6:41 PM for legal and to include new Board Members, Kyle Peterson and Les Smith was made by Michael Austin and seconded by Glenn Vogel adopted by vote.

Kyle Peterson and Les Smith returned to the meeting at 7:00 PM

A motion to return From executive session at 7:22 PM Was made by Glenn Vogel and seconded by Michael Austin Adopted by vote

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

#### 7. New Business

##### a. Attorney

**Minutes:**

A motion by Michael Austin seconded by Norman Maynard to sign the retainer agreement with Richardson, Pullen and Buck for the 2026 year was adopted by vote

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

##### b. Planning Board Resignation

**Minutes:**

Tony Harris turned in a resignation from the Planning Board alternate position. A Motion by Michael Austin and seconded by Norm Maynard to accept the resignation was adopted by vote

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

##### c. Board Resignation

**Minutes:**

Norm Maynard turned in a resignation for the board member seat so he could assume the role of Town Supervisor in 2026 effective 12/31/2025 at 11:59 PM. A Motion by Michael Austin and seconded by Glenn Vogel to accept the

resignation was adopted by vote. Maynard Abstained

**Vote results:**

Ayes: 4 / Nays: 0 / Abstains: 1

**d. Interest Letters for Town Board**

**Minutes:**

A motion to advertise an ad for interested parties to send a letter of interest to the Board for the open Board seat for the term of 01/01/2026-12/31/2026 by December 29, 2025 was made by Michael Austin and seconded by Glenn Vogel adopted by vote

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

**8. Voucher Audit**

**9. Adjournment**

**Minutes:**

A motion to adjourn the meeting at 7:20 PM was made by Michael Austin and seconded by Glenn Vogel was adopted by vote.

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0