

Town of Campbell, NY
Town Board Meeting

Minutes

Monday, August 11, 2025 at 10:00 am

Guests

Tony Harris, Wayne Cosier, Alicia Bablo, Laura Bowen, and Denice Thompson.

1. Pledge / Call to Order / Roll Call

Minutes:

Supervisor Horton opened the meeting at 10:00 AM with the Pledge of Allegiance. The Clerk then took roll call. Vogel, absent.

2. Prior Minutes

Minutes:

A motion by Michael Austin seconded by Norm Maynard to adopt the Draft Minutes from July 14, 2025 was adopted by vote.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

3. Reports

a. HWY Report

Minutes:

The Mack Truck sold for \$50,000. Tom asked about using the funds to hire an extra guy for the shop until Tony gets his CDL. The Board decided the funds would be better used on the new truck. A decision was made to look for a 2 ton truck for snow removal. CNG came back with a quote to dig and install the Gas Lines for the new shop for a cost of \$21,388.65. A motion to allow Jeff to sign the contract with CNG and use the \$21,388.65 from the ARPA funds was made by Michael Austin and seconded by John Tschantre. Adopted by Roll Call vote Austin- Aye, Tschantre-Aye, Maynard-Aye, Horton-Aye, Vogel Absent.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

b. Water Report

c. Bookkeeper Report

Minutes:

Reports from the Town Clerk and the Court Clerk was submitted for the month of July 2025. The signed Supervisor report for July 2025 was submitted to the Town Clerk.

General Revenues Highway Revenues

\$ 1,735.91 2nd Qtr Sales Tax \$127,000.00 2nd Qtr Sales Tax – DA BUDGET
FULFILLED \$ 50,070.00 Auction Int. 2014 Mack Dump/plow truck sale

Credit acct # Reason Amount \$ Debit acct # Description A1410.4 TC Short Budget 500.00 A1220.2 Super. Equipment A1410.4 TC Short Budget 4.00 A1315.4 Comptroller A1410.4 TC Short Budget 296.00 A1450.4 Elections A1620.4 Building Budget 1000.00 A1620.2 Building Equipment A5132.4 Phone Allow Error 150.00 A5010.4 Garage SW1-8320.4 Water PI Budget 2240.00 SW1-9010.8 Retirement SW4-8320.4 Water PI Budget 1884.00 SW4-9010.8 Retirement

Certificate of Deposit – Renewal Maturity date 8-19-25. I will be contacting the bank for new rates and options. I will need a decision before the next board meeting. Please give authority to the Town Supervisor to make this decision, or to two or three Town Board members.

2026 Budget Report – Review schedule Distributed 2026 Budget worksheets to employees – 8/8/2025. Jacqui will be compiling all the returned worksheet requests into the Tentative Budget for the September 8, 2025 meeting.

A motion to accept the Bookkeepers report with transfers was adopted by roll call vote. Austin- Aye, Tschantre-Aye, Maynard-Aye, Horton-Aye, Vogel Absent. The Bookkeeper asked the board for permission to allow herself and Jeffrey Horton to ok the new CD rates for the CD that is renewing before the next board meeting. The Board agreed.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

d. Zoning Officer Report

Minutes:

There were (1) Zoning permit this period. (26) ytd - 4061 Clark Rd Tower upgrade Reviewed zoning questions with interested parties. - Noise complaint Taft Rd- (Clifford Dobson Drive) 3rd offense - Carport 8475 Knox St - Empire Fiber Cable – Clark Rd - Hidden Forest Park Rules with tenant - 4818 Center street addition Drafted letters for August planning board mtg - Subdivision of County Rte 125 property - FP/SP or Cty Rte 125 for (2) carports FP/SP for greenhouse on State Rte 415

Jeffrey Horton let the board and the public know that Thomas Horton would be retiring September 24, 2025. A motion to accept the Zoning Officers resignation was made by Michael Austin and seconded by Norman Maynard was adopted by vote.

A motion to place an ad for a new Zoning Officer was made by Michael Austin and seconded by Norman Maynard was adopted by vote .

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

e. Dog Control

f. Assessors Report

Minutes:

The following report will bring you up-to-date on the activities of the Assessor's Office. This month I have been processing monthly transfers, escrows, & other misc. administrative duties. I received a report from The Department of Taxation and Finance for all of the new applicants for the STAR Exemption that had

applied as of July 1st for the STAR Credit Payment. I have also been receiving reports from The Department of Taxation and Finance to review parcels that have Enhanced STaR and are not eligible based on their determination. I attended the Cornell Seminar on Professional Development July 16th & 17th and received 12 hours of continuing education on Engineering a Valuation Factor File. I also completed my 6 hours on July 18th for completing Ethics and the Assessor. I attended an Assessors Association meeting on July 23rd The deadline for processing ALL transfers, escrows, & address changes for the school tax bill was August 10th, 2025.

g. Supervisor Report

h. Town Clerk Report

4. Old Business

a. Wolf Run Property

Minutes:

A motion to set a special meeting for September 3, 2025 at 6:00 PM to review the auction bid for the Wolf Run Property was made by Michael Austin and seconded by Norm Maynard was adopted by roll call vote Austin- Aye, Tschantre-Aye, Maynard-Aye, Horton-Aye, Vogel Absent.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

5. New Business

a. Court Grant

Minutes:

RESOLUTION NO. 6-2025 FUNDING FROM JUSTICE COURT ASSISTANCE PROGRAM WHEREAS, The Town Court is requesting authorization from the Town Board to apply for funding from the Justice Court Assistance Program, for the upcoming grant cycle, to purchase office equipment and secure funding to update an office in the courtroom. BE IT THEREFORE RESOLVED that The Board of the Town of Campbell authorizes the Campbell Town Court to apply for JCAP grant in the 2025-26 grant cycle up to \$30,000, thirty thousand dollars. Adopted by Roll call vote Austin- Aye, Tschantre- Aye, Maynard- Aye, Horton-Aye, Vogel- Absent

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

6. Public Comment

7. Voucher Audit

Minutes:

A-General 242-272 \$59,388.80
DA- Highway 133-147 \$27,837.58 SW1- Water District 1 50-57 \$ 1,870.22 SW2- Water District 2 17-18 \$ 78.91 SW-3 Water District 3 16-17 \$ 471.91 SW-4 43-51 \$ 1,698.22
TA- Trust and Agency 22-24 \$ 734.77 TOTAL \$ 92,080.41

8. Adjournment

Minutes:

On Motion of Michael Austin and seconded by Norman Maynard the meeting was adjourned at 11:32 AM

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

Contact: Michelle Seeley (townclerk@campbellny.com 607-527-8244 x213) | Minutes published on 10/14/2025,
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